



Administration - 6.1 Admissions

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Policy Statement (see also Inclusion 2.1 Valuing diversity and promoting equality).

It is our intention to make our setting accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have access to the setting through open, fair and clearly communicated procedures.

Priorities for Admission

Priority admission is given to children in receipt of EYE funding.

Priority is given to looked after children and families working with child services.

We arrange our waiting list in start date order, with priority given to children wanting to start sooner.

A contract exists where parents have signed the acceptance forms. We try to take into account the need to accommodate siblings of existing children.

Inclusion

We describe our setting and its practices in terms that make it clear that it welcomes both fathers and mothers, other relations and other carers, including childminders.

We describe our setting and its practices in terms of how it treats each child and their family, having regard to their needs arising from their gender, special educational needs, disabilities, social background, religion, ethnicity or from English being a newly acquired additional language.

We describe our setting and its practices in terms of how it enables children and/or parents with disabilities to take part in the life of the setting.



We monitor the gender and ethnic background of children joining the group to ensure that our intake is representative of social diversity.

We make our Inclusion Policy widely known.

We consult with families about the opening times of the setting to ensure we accommodate a broad range of family need.

We are flexible about attendance patterns to accommodate the needs of individual children and families, providing these do not disrupt the pattern of continuity in the setting that provides stability for all the children.

Appeals

Where a family have a complaint regarding the implementation of the admissions policy or allocation of sessions, they should arrange to discuss this with the Manager in the first instance. If the issue cannot be resolved, the complaints procedure should be followed. The final decision regarding admissions rests with the chair of the committee.

This policy was adopted by Starlings Preschool

On 6th September 2021

Date to be reviewed

Signed on behalf of the management committee

Name of signatory Tricia Hunt

Role of signatory Chairperson