

<u>Administration – 6.5 Reserve Fund Policy</u>

A formal policy on a Reserve Fund is agreed by the Starlings Preschool Management Committee.

It states:

The Committee have agreed, in order to plan for the future development and sustainability of the pre-school a reserve fund should be established.

- The reserve fund will be used to replenish old toys, invest in new development areas, increase staffing levels where required, general investment within the pre-school to ensure the smooth running and efficiency.
- All excess income will be transferred to this fund.

This fund will be separate from the main bank account.

| This policy was adopted by Starlings Preschool |
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| On 6 th September 2021 |
| Date to be reviewed |
| Signed on behalf of the management committee |
| Name of signatory Tricia Hunt |
| Role of signatory Chairperson |